

NYC Full Gospel Theological Seminary 2011-2012 Catalog

Campus: 6189 Taylor Rd. Naples, FL 34109
Mailing: 7077 Lone Oak Blvd. Naples, FL 34109
Phone: 239-596-8681 **Fax:** 239-596-8681

web ► www.nycfgts.org

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All information in the catalogue is based on the last date of publication and may be subject to change as circumstances may require at any time on the seminary's behalf.



GREETING

Welcome to our Seminary and Association of Christian Counselors, Ministers and Churches. We are ministry set apart for doing the great commission of making and sending disciples into the harvest of our Lord and Savior, Jesus Christ. Our fellowship is dedicated to training Men and Women for Christian service so that they may minister to those in need today.

ABOUT OUR PRESIDENT

Dr. Frank Garofalo was born again in 1972 when his wife Sally led him to Christ. Both he and his wife have two children, Frank Jr. and Patricia, who are both born again and serving Jesus Christ. Dr. Garofalo has been in ministry since 1982. His ministry began back on Staten Island, New York when he and his wife began a home Bible study. Feeling the

call of God upon his life toward full time ministry, he enrolled in Bible College and completed his education as a Minister. Afterwards, Dr. Garofalo began Love in Christ Fellowship Church in 1983 and NYC Full Gospel Bible Institute in 1984. In addition, he began NYC Full Gospel Theological Seminary in 1990. Dr. G. has earned a Masters in Theology and a Doctorate in Christian Counseling and Psychology. He has been practicing Pastoral Counseling in New York and, now Florida.

EDUCATION & CREDENTIALING:

- Ministerial Diploma – *International Theological Institute, 1980*
- Ministerial Associate Degree – *Full Gospel Assemblies, 1984*
- Bachelor in Theology/Ministry – *International Theological Seminary, 1984*
- Master in Theology/Ministry – *International Theological Seminary, 1984*
- Doctorate in Counseling and Psychology – *Corner Stone University, 1992*



ABOUT OUR DIRECTOR

Pastor Gil Burgos is the Director of Christian Education and teaches Theology at NYCFGTS. He was raised in the church as a child in New York City, and had always sensed a call into the Ministry. In 1990, he began to pursue that calling.

After the Lord Jesus had confirmed Gil's calling as a Minister - he decided to pursue studies in Christian Education. While doing so, he attended several Bible Institutes and Bible

Schools to lay a foundation. In 1995, he earned his first degree (B.A.) from a Christian College, and then his Graduate degree (M.A.) from a Seminary. In 1998, Pastor Gil then met Dr. Garofalo, while NYCFGTS was still in Brooklyn, N.Y. After Pastor Gil completed studies in Christian Counseling, he was Licensed as a Minister, and then Ordained as a Pastor in 2010. He then started New Covenant in Christ Church in White Plains, N.Y.

EDUCATION & CREDENTIALING:

- Certificate in Bible Studies – *Moody Bible Institute, 1994*
- Certificate in Old and New Testament Theology - *New York School of the Bible, 1995*
- Bachelor of Arts in Biblical Studies – *International Bible College & Seminary, 1997*
- Master of Arts in Pastoral Ministry – *American Bible College and Seminary, 1999*

PHILOSOPHY and MISSION

Our philosophy is simple: To teach, evangelize, and edify the Body of Christ, so that they may be fully equipped and sent forth as Christian workers, ministers, and pastors into the harvest field. We recognize the local Church and its mission and do not interfere with its purpose. Our goal is to assist the local Church and its Para-ministries in order to further the Gospel of Christ. The degree programs of the institution are designed primarily for religious vocations. This is both central and consistent in carrying out our mission.

STATEMENT OF FAITH

We believe:

in the **HOLY SCRIPTURES** as originally given by God; they are divinely inspired, without error, entirely trustworthy, and the only supreme authority in all matters of faith and conduct.

in **THE TRINITY** (God manifested in three persons)--the Father, the Son, and the Holy Spirit.

in **JESUS CHRIST** as Lord and Savior, God manifested in the flesh, His virgin birth, His sinless life, His divine miracles, His victorious death and resurrection, and His personal return in power and glory.

in **SALVATION** for lost and sinful man through the shed blood of Jesus Christ, by faith and not works, and regeneration through sanctification of the Holy Spirit.

in **THE HOLY SPIRIT** who's power is given in order to live a holy life and do the work of our Lord Jesus Christ, His empowerment for Christian service (followed by signs, wonders, and miracles) who baptizes believers (Acts 2:1-4), the Gifts of the Holy Spirit (I Corinthians chapter 12), and the manifestation of the Spirit filled life (the Fruit of the Holy Spirit) within the believer (Galatians 5:22-26).

in **THE UNITY OF FAITH** as being of the Spirit in all believers, the Church, the Body of Christ , all of which is commissioned to go into all the world with the Gospel.

in **THE RESURRECTION** both for the saved and unsaved; the saved unto the resurrection of life and the unsaved unto the resurrection of damnation.

in **THE SECOND COMING OF CHRIST** as both King of kings and Lord of Lords.

OUR HISTORY

During 1982 Dr. Frank Garofalo began a home bible study in Staten Island New York. As God's word took root in people's lives, the bible study grew and by 1983 Dr. Garofalo began a Church, *Love In Christ Fellowship*. Moving to Brooklyn New York, the church flourished and a need for further growth was evident. Around 1984 Dr. Garofalo's desire was to see bible education and training as a goal within his ministry. While in prayer and the Spirit on day, Dr. Garofalo saw a vision of a barn closed and shut tight. The Spirit of God spoke to him and said, "My people are starving, my barn is filled and there is no one to feed them." Dr. Garofalo replied, "Lord what I must do to feed them?" To which the Spirit of God said, "Feed them of My Spirit." As soon as He spoke, the locks on the barn broke and a Dove flew out.

Upon hearing from the Lord, Dr. Garofalo began a bible school, *NYC Full Gospel Bible Institute* under the *Full Gospel Assemblies International*. He pursued from that time, and to present, the commission of teaching, training, and sending forth workers into the harvest of the Lord Jesus Christ. The bible school gained momentum and in 1990, due to the demand for urban ministry and credentialed ministers, the school grew into a seminary.

From its beginnings, *NYC Full Gospel Theological Seminary* has seen numerous licensed and ordained graduate students, many of whom are in wonderful ministries today. As the students were being credentialed, Dr. Garofalo saw a need for the students to be apart of an organization of ministerial fellowship. In 1992, Dr. Garofalo began *The National Association of Christian Counselors, Ministers and Churches* through *NYC Full Gospel Theological Seminary*. Besides being a resource to graduating students, the association is comprised of many churches, ministers and counselors. Currently the seminary is training people through out the United States and overseas as well.

ACCREDITATION (Documentation)

Although the word seminary may imply graduate training for higher institutional learning, NYC Full Gospel Theological Seminary has been established for the sole purpose of training and issuing credentials to men and women as certified licensed and ordained ministers. The Seminary is incorporated and filed with the IRS as an exempt Church and educational school. With this status, we may train as well as ordain and commission Churches.

Our emphasis is not to achieve a secular accreditation, nor claim to issue secular credit under the US Department Of Education or State agencies, although we issue certificates, diplomas, and degrees for ministry purposes under our religious exemption. Our mission is to equip the minister with practical education for his/her ministry. We continue in this practical path as the means of fulfilling the Great Commission of Jesus Christ.

Exemption Status

The Seminary has obtained exemption status with the FLORIDA DEPARTMENT OF EDUCATION and having complied with Section 1005.06 (1) (f), Florida Statutes pursuant to Religious institutions dated July 19, 2006. The entitlement allows the Seminary to issue religious degree in the Associate, Bachelors, Masters, and Doctorate degree levels with a religious modifier. The Seminary renews the exemption from the Florida Department of Education each year.

AFFILIATIONS AND ENDORSEMENTS

NYC Full Gospel is an independent organization for Churches and ministries. Some of the organizations the seminary is affiliated with and endorsed by are:

- Chaplaincy Full Gospel Churches – Dallas, TX
- Evangelical Training Association – Wheaton, IL
- International Evangelism Crusades/ International Theological Seminary, Chatsworth, CA.
- Division of Corporations in New York and Florida
- Registered with the Year Book of Churches
- Member with the **Florida Council of Private Colleges (FCPC)**
www.FCPCAmerica.org

Transworld Accrediting Commission

NYC Full Gospel Theological Seminary has chosen to associate itself with *Transworld Accrediting Commission International (TAC)* www.traccomm.org. Transworld exists to assure the quality and assist in the improvement of the institution or program that they accredit, preschool through postsecondary within the shared Biblical distinctive by establishing an organization witness to creditability of performance and integrity.

Transworld Accrediting Commission International (TAC) is a professional non-profit church educational organization whose philosophy is to demonstrate accountability to the consuming public for education obtained in non-traditional evangelical institutions. Institutions that are accredited by TAC demonstrate accountability by having documented evidence of compliance with TAC'S standards of structure and governance, material resources, policies, faculty and curriculum.

NYC Full Gospel Theological Seminary has chosen to proceed to full accreditation under TAC. Currently NYC Full Gospel's status with Transworld is first level, Associate Member. Although TAC is not a registered agency under the US Department of Education, most Christian schools seek private religious agencies (such as TAC) to be accountable to. Transworld Accrediting Commission has many Biblical institutions under their agency and NYC F.G.T.S. students can participate with these schools and ministries nationally and internationally.

AFFILIATE CHURCHES AND MEMBERS

1. ***Abiding Love Christian Church***
Pastor Tony Cacciutto and Pastor Princess Lewis – Brooklyn, NY
2. ***Jesus Compassion Ministries***
Pastor Sadie Connor - North Ft. Lauderdale, FL
3. ***Three Cross's Inter-Denomination Christian Church***
Pastor Earl "Nick" and Debra Brown – Anderson, SC
4. ***Restoration Ministries***
Rev. Dr. Mary Miles-Clark – Queens, NY
5. ***Chinese Christian Church***
Dr. Andrew YU – New York, NY
6. ***Central Internacional de Albanza Church***
Pastor Junior and Emily Pagan – Naples, FL
7. ***Haitian Clergy of Philadelphia***
Pastor Jean Beaufile – Philadelphia, PA
8. ***Prison Ministries Outreach***
Rev. Annie Dicks – New York City
9. ***Deborah's Well***
Rev. Joanne and John Cangialosi – Staten Island, NY
10. ***Corner Stone Praise and Worship -***
Pastor Kevin Church, Pastor Ed and Maria Keen – Grantsville, WV
11. ***New Covenant in Christ Church - Pastor Gil and Sylvia Burgos,***
White Plains, NY
12. ***White Glory Cloud Ministries - Pastor Oliver Onuzulike and Rev. Dr.***
Angelina Okoli

ADMISSIONS TO THE SEMINARY

The Seminary comprises a variety of students who uphold academic integrity and strive for spiritual and personal growth. Applicants must do the same and be committed to the vision and purpose of the school. We strive for individuals who will contribute and be faithful to the seminary as they endeavor in their academic experience.

Requirements

1. Applicants must have a High School Diploma or GED.
2. Two letters of recommendation are needed: one from a clergy person and one from laity.
3. Transfer students must submit a transcript from that school.
4. A brief resume must be submitted from all prospective students
5. Students must complete an application for admission and pay the current application fee.

TRANSFER STUDENTS

The Seminary will accept all credits earned in a college, university, or other-level institution, providing an official transcript is received from that institution and that the subject material is similar to that of the Seminary. Courses, which are not similar, are also considered for transfer if they are deemed to be beneficial to the students chosen major. Transferable credit must be in accordance to a passing grade as deemed by the seminary. At present, the passing grade for any subject is a "D" or equivalent, and an average of 70% per subject must be achieved.

Transferring NYC Seminary Credits

Each faith-based institution of higher learning reserves its sovereign right to determine what credits it will transfer in toward its degree programs. Therefore, our seminary cannot warrant that its credits will transfer. The student must make that determination by checking with the institution that they may want to transfer credits to.

TUITION AND FEES

Tuition

Undergraduate (Audited: Non-Credit, Per Hour)	\$30.00
Undergraduate (Credited: Per Hour)	\$45.00
Graduate (Per Credit Hour)	\$65.00
Life Experience Credit per hour (Undergraduate)	\$45.00
Life Experience Credit per hour (Graduate)	\$65.00
Transfer Credit Fee - Per Credit Hour	\$10.00

General Fees

1. Application Fee (One time fee)	\$50.00
2. Registration Per Semester fee (For each quarter)	\$50.00
3. Audited Non-Credit Transcript	\$15.00
Official Credited Transcript	\$15.00
4. Administration Fee for Financial Accounting (Per month)	\$8.50
5. Supervision Fee for Certification (Per Certification)	\$100 to \$200

Seminary Award Preparation Fees

Certificate and Associate Diploma	\$50.00
Ministerial Graduation Diploma (3 rd year)	\$75.00
Fourth Year Degree Bachelor (4 th year)	\$125.00
Master Degree	\$175.00
Doctorate Degree	\$225.00

Program Costs - Credited

1. Associate Program Level Two (30 add. credits)	\$1350.00
2. Graduate Ministerial Diploma Level Three (30 add. credits)	\$1350.00
3. Bachelor Program Level Four (30 add. credits)	\$1350.00
4. Bachelor Degree (4 Year)	\$5400.00
5. Master Program (30 credits above Bachelors)	\$1950.00
6. Doctorate Program (30 credits above Masters)	\$1950.00

Program Cost - Non-Credit (Audit) Certificate Program

1. Per Subject	\$90.00
2. First Year Certificate (10 subjects)	\$900.00
3. Second Year Certificate (10 additional subjects)	\$900.00
4. Third Year Ministerial Diploma (10 additional subjects)	\$900.00
5. Total Tuition Cost for Three year (audited) Certificate	\$2700.00

Note: *The program cost section above does not include: application or registration fee, text book or note costs, supervision fee, Certificate/Diploma/Degree preparation fee, and monthly payment plans. Audited non-credit cost is half of the above program cost .*

STUDENT PAYMENT PLANS & DISCOUNTS

At the present time the seminary does *not* offer any Federal Funded Aid or scholarships for financial assistance. However, to help minimalism the student's expenses, the seminary does provide payment plans and discounts.

Payment Plans

In order for a payment plan to be applied, the student must first pay the application and registration fee in full. A deposit of 25% must be paid toward tuition at the start. All these requirements must be done before the students enters a class.

The payment plan is determined by the balance incurred (after the 25% deposit) for the courses, programs, and fees) divided by the number of month the student is attending. In addition an \$8.50 administration fee is applied per month for billing and record keeping. This administration fee also gives students access to on-line services and courses or testing the seminary provides.

Note: Extension plans may be given for students who need additional time to pay off their tuition.

Discounts (Only one discount may be used)

1. 10% discount for subjects paid in advance.
2. 10% discount for ministers & church leaders.
3. 15% discount for members of NYC Full Gospel Theological Seminary Association of Pastoral Counselors, Ministers, and Churches.
4. 10% discount for Senior Citizens: 55 years and older.

REFUND POLICY

A refund may be given for tuition only as follows:

- Before the first class and not more than three days from Registration - 100%
- The first 10 days from start - 90%
- Day one of start up to 14 days - 80%
- The 14th day to the 21st day - 70%

A refund **may not** be given under the following circumstances:

- No refund for registration
- No refund after the 21st day
- No refund for books or notes which are purchased or mailed

FINANCIAL AGREEMENT

The seminary requires that all financial obligations must be met before a student can graduate and receive certificates, diplomas, degrees and or ordination from NYC's National Association. All of the above will be withheld as security interest until the financial obligations are fulfilled.

** The seminary reserves the right to change financial policies, tuition costs, and fees at any time from the date of this publication.*

TEXT BOOKS & SEMINARY NOTES

Costs

Course textbooks and seminary notes vary depending on the course. The average textbook cost ranges from \$13.00 to \$23.00 - while the average seminary notes range from \$10.00 to 18.00, per subject. There is an additional cost for shipping of all textbooks and seminary notes. This additional expense will be billed to the student and shown on their Cost Estimate Evaluation Form.

REGISTRATION

Students must first fill out and return the *Registration Form* for entry into the seminary. Upon receiving the registration form, the seminary will return to the student the *Student Cost Estimate Evaluation Form* to be signed, notarized, and returned by the student. The *Student Cost Estimate Evaluation* is an analysis by the Seminary of a complete cost in which the student will incur.

The form indicates the total cost for one or more subjects and or programs to be taken. The Student Cost Estimate Evaluation form shows the student's full payment or installment payment plan that they decided to make. The evaluation also takes into consideration the cost for certificate charges, supervision charges, textbooks or notes required, and any other fees or expenses.

Once the application for entry and the student cost estimate evaluation are completed, the student then purchases textbooks or notes from the school book store department. The course studies are sent to the enrolled student as well.

CREDIT HOUR

The seminary education department uses a uniform standard to evaluate the educational process. The credit hour used by the seminary is usually typical to other institutions. One credit is 15 hours of study or more in a particular course; most courses are three credits. A three (3) credit course is approximately 45 hours of study or more in that course.

The credit hour is a combination of work assignments during class, homework assignments, and term papers and essays in order to complete the education value for that subject. The term used by the seminary (credit hour) is not for accrediting purpose, but for the learning process value only. The code used in this catalog for credit is (CDT).

NON-CREDIT HOUR (AUDITING)

The Seminary offers all its courses through its Auditing – Not for credit program. The auditing program allows students to enter theological training for the ministry and prepare for license and ordination with the Seminary without receiving credit. Although the courses taken are at college level, the student may take the course for non-credit and pay half of the tuition cost of an accredited course. They take the same quality courses as credited students do, but for ministry purposes only.

The student does not receive an official credited transcript, but he/she receives an Audited Not for Credit Transcript at the end of their studies. In the event a student completes an audited subject or courses and desires college credit, they may do so by completing a transfer application and pay the current differential tuition. At that time, the student's grades will then be recorded on a college-credited transcript. Completion of a course in the Audit program is recorded as a Unit Hour (UH) rather than Credit Hour (CDT).

These auditing hours can be done per subject or for certificates in a particular discipline (*Certificate Program*). The student would follow the same programs the seminary offers and upon completion they would receive a certificate for non-credit in Christian Ministries. The Certificate Program is listed below.

LIFE EXPERIENCE & SELF STUDY CREDIT

The Seminary recognizes students who have experienced education through practical life and church experience and studies. Many churches have teaching ministries in their adult education, which may be recognizable as continued Christian education by the seminary. Approval will be based upon a number of factors which may include, the number of years of service, amount of hours devoted to their studies, and experience gained as well as other reasons. The maximum credit that will be given for life experience is limited to 30 credits. We will accept such personal education studies for credit in the following cases:

1. Ministers of the Gospel of Jesus Christ who have an ecclesiastical license with a ministerial association. The Seminary will grant such persons (4) four credit hours for each year that the minister has held ministerial credentials. Proof of such credentials and ministerial experience must accompany the request as well as a letter from the ministerial organization must be submitted upon approval of such credit. A portfolio of documented experience of the minister's work, in their particular ministry duties, must be submitted for examination and evaluation of credit toward the program they are entering.
2. Students who have taken local Church education such as Sunday school training, seminars, educational conferences or other approved continued Christian education experiences. Documentation must accompany the request. A letter from their local Church or educational ministry attended will do. This letter should include a course description and or course title, number of hours spent in the subject (s) taken, and a certificate of completion (if applicable).
3. Persons who have who have prepared, written, and taught others in local Church education, Sunday school classes, and home Bible studies (Personalized Studies and Training of others). Credit will be given per subject or course they prepared and taught. Documentation must accompany such experiences such as a course description, outline, and objectives. Self studies may also be accepted for credit if the student has written papers on topical Christian subjects which were prepared in a college term paper format.

Applying for Life Experience Credit

Applicants must first apply and register with the Seminary. Upon registration they request a *Self Study Profile* which provides important information that must be filled out in order to receive credits for life experience. Upon review and evaluation of the Self Study Profile and all required documentation, the student will be informed of acceptance or denial. Payment for life experience credit will be included in the cost of tuition.

STUDY LOAD (PER CREDIT HOUR)

The Seminary recommends not more than three subjects at 3 credits each to be taken in any semester or nine total credit hours per semester quarter. The student attends 12 classes in total (per subject) each semester at one and a half hours of classroom instruction, equaling 18 hours of instruction. The student completes homework assignments for an additional 18 hours as well as 10 hours devoted to research, papers, and projects. The combination of class instruction, homework, and research, papers, and projects would equal 45 hours or a combination thereof fulfilling the requirement for a 3 credit course.

NON-DISCRIMINATORY POLICY

NYC Full Gospel Theological Seminary admits male and female students of any race, color, nationality, or ethnic origin to all the rights, privileges, programs, and activities generally accorded to students by our administration or educational polices.

STUDENT RESPONSIBILITIES

The Seminary has specific student responsibilities and code of ethics. The responsibilities are recorded in the Student Manual, which each student receives when they register and enter the Seminary. The manual addresses both the traditional and correspondent student responsibilities. Listed below is a brief description of some general responsibilities taken from the Student Manual.

Dress and Attire (Campus Only)

Traditional students are to dress properly while attending class and chapel service. Dress should always be modest and individual grooming should always be kept up. Questionable apparel will be left to the instructor or discretion of the seminary administer.

Class Attendance

Traditional students must attend each class in their study programs. Lateness is recorded and two late arrivals to class are considered as one absence. More than two absences', the student is dropped from the course. With special permission from the dean and instructor, consideration may be made for a special assignment to be done in place of one absence. In no case shall more than two absences be allowed in one semester period.

Ethics

Generally, Christian conduct and ethics shall govern the student body, its faculty, and administration according to the standards and principals of The Holy Bible. Christian love and respect toward one another is our highest standard and code of ethics.

CHAPEL SERVICE

Students of the seminary are required to attend chapel services. Chapel service for all traditional students must be attended once a week. Correspondent students taking 50% of their subjects correspondently must submit a letter from a clergyman of weekly attendance (there may be acceptations for Ministers). The chapel service schedule is given at the beginning of the school year.

SEMESTER PERIODS

The Seminary works on four-quarter semesters (three months each) for approximately 12 to 14 weeks per semester. The Seminary makes provision for its students who have a regular full time work schedule to attend classes in the evenings and Saturday's. The quarter schedule seems to accommodate most of our students needs during the normal school calendar, as well as providing summer sessions in order that the student may complete 30 hours of credit per year.

Semester Schedule:

1. Fall Semester: September-November (12 weeks)
2. Winter Semester: December-February (12 weeks)

(Recess for Christmas and New Year – One Week)

3. Spring Semester: March-May (12 Weeks)
4. Summer Semester (correspondent courses only): June-July (8 weeks)

Semester Days: (Campus Only)

1. *Saturday Hours*
Morning Chapel Service: 8:30am – 9:00am
Morning Classes: 9:00am – 12:00 pm (2 classes)
Afternoon Classes: 1:15pm – 2:45pm (1 class)
2. *Evening Hours*
Monday: 7:00pm – 8:45pm (1 class)
Tuesday: 7:00pm – 8:45pm (1 class)
Thursday 7:00pm – 8:45pm (1 class)

GRADING SYSTEM

Grading is calculated by the total amount of work meet by the student for that class. This effort put forth by the student is reflected in a letter ranking the superiority of their work. Along with this letter, students earn points for each credit they take. The combined points reflect the student's grade point average while enrolled in the seminary.

The following reflects the grading system used:

Grade	Percentage	Points
A. (Superior)	95% - 100 %	4.0
B. (Good)	85% - 94 %	3.0
C. (Average)	75% - 84 %	2.0
D. (Poor)	65% - 74 %	1.0
F. (Failure)		
I. (Incomplete)		

** The passing grade for each class is a D (70 %)*

COURSE NUMBERING SYSTEM

Courses are identified by the alphabetical abbreviation of the departments major, proceeded by a three-digit course number.

The course abbreviations are as follows:

1. Department of Practical Theology

- Bible & Theology Minister Major (BIB)
- Pastoral Theology Minister Major (PTM)

2. Department of Counseling

- Christian Pastoral Counseling Major (CPC)

3. Department of Christian Education

- Christian Education Ministry Major (CEM)

PROGRAMS AND DEGREES

Some students come in to seminary seeking to further their biblical knowledge, while others desire certification, licensing, and ordination. Because students come with different educational backgrounds, considerations are made. In order that the student may reach their desired goals, the seminary provides both *Undergraduate* and *Graduate* level programs suitable to the students needs. Study programs take into consideration the period for completion, payment plans, and certifications requested. Undergraduate and Graduate programs may be done traditionally or correspondently.

Assisting students in their academic pursuit, students enjoy a personal learning experience with their instructors. Along with this care, students may receive counseling (where advising and encouragement is available as a service) in order to address any needs they may have pertaining to leaving the seminary and entering Christian service.

Undergraduate Program

The Seminary understands the need for practical training for those who have a call to serve the Lord Jesus Christ in His church. The demand for well equipped Christian workers, ministers, and church leaders for the work they will undertake, is much more important than that of needless subjects which may never be used in an every day setting. The objective of the undergraduate program is to equip men and women in such a practical way.

The Seminaries undergraduate department offers both degree and certificate programs. If one wishes to further such documentations, one can study in the Graduate Level and or seek credentialing, licensing, and ordination through NYC's National Association of Pastors, Counselors, and Churches (*see Licensing and Credentialing*). Both seminary and credentialing can be done simultaneously. Degree and certificate programs are listed below.

Degree Programs

Associate Degree (60 Credits) - Two Years

Upon completing 60 credits of education in General Requirements in Bible and Theology, the student receives an Associate Degree in Biblical Studies or Theology.

Graduate Ministerial Diploma (90 Credits) - Three Years

To receive this diploma, the student must finish an additional 30 credits of education in the following major of their choice:

- A. Biblical Studies or Theology
- B. Pastoral Theology Ministry
- C. Christian Counseling
- D. Christian Education

Bachelors Degree (120 Credits) - Four Years

To receive this degree, the student must finish a supplemental 30 credits of education in the following major of their choice:

- A. Biblical Studies or Theology
- B. Pastoral Theology Ministry
- C. Christian Counseling
- D. Christian Education

All third and fourth year degrees must take the General Requirements in Bible & Theology at the Associate Degree level before they begin their majors. Transfer students transcripts will be examined for placement before entering upper division degree programs.

Certificate in Biblical Studies (30 Unit Hours) - First Year

To receive this certificate, students are required to complete 30 unit hours of General Requirements in Bible and Theology courses.

Certificate in Biblical Studies (60 Unit Hours) - Second Year

To receive a two year certificate, students are required to complete 30 additional unit hours of General Requirements in Bible and Theology courses.

Certificate in Christian Ministries (90 Unit Hours)

To receive this certificate, the student must finish an extra 30 unit hours of education in a specific ministry vocation as follows:

- Christian Ministries in Biblical Studies
- Christian Ministries in Pastoral Studies
- Christian Ministries in Education
- Christian Ministries in Counseling

Graduate Program

For those who seek further education in the ministry and for personal achievement, the Seminary sponsors a Graduate level for the Master and Doctorate degree in:

- Biblical Studies or Theology
- Pastoral Theology Ministry
- Christian Pastoral Counseling
- Christian Education Ministry

Students entering the graduate level complete written projects (paper) and practical projects in ministry. They complete course work in a specific field of study as recommended by the seminary Board of Supervisors.

Masters Degree (150 Credits)

Students must complete an additional 30 credits above the Bachelors Degree, for a total of 150 credits.

Doctorate (180 Credits)

Upon completing an additional credits above the Masters Degree (30) for a total of 180 credits, the student receives their Doctorate.

Research Paper and Practical Projects Requirements

Both the Masters and Doctorate Degree's require the student to complete a written Thesis paper and project as listed below:

1. A final thesis paper on a related subject within the field of their degree and ministry vocation with seminary approval.

- A) Masters - 20,000 words
- B) Doctorate - 30,000 words

2. Also required is a written project and a practical assignment the graduate will complete. This project incorporates preparing and presenting a seminar or conference lecture to an audience. The assignment must also be video or audio taped for seminary review.

Correspondent Program

The Seminary offers both its Undergraduate and Graduate programs correspondently. Correspondent students are required to do the same work as campus students. The correspondent students must agree to pay for all fees and costs for course shipments. Correspondent students are required to do similar work as campus students. Although they are not attending a campus class, correspondent students are required to stay in contact with their instructor's, adjunct professors, or seminary supervisors on a regular bases regarding lessons, home work, or other information concerning the subjects take. Such contact may be done through phone calls, fax letters, or e-mails. Chapel requirements are also required.

GENERAL REQUIREMENTS (BIBLE & THEOLOGY)

Listed below are the general requirements for all degrees and certificate programs. The Associate Degree is the completion of the first and second year requirements. The certificate program follows the same requirements for each year's certificate, but for Unit Hours (UH) instead of credits. All majors must complete the general requirements.

First Year

(30 Credits)

- | | |
|---|---|
| 1. Personal Evangelism - CEM 507 | 3 |
| 2. How to Study the Bible Effectively - PTM 401 | 3 |
| 3. Doctrine of the Triune God - THB 304 | 3 |
| 4. New Testament Survey - THB 303 | 3 |
| 5. Old Testament Survey I - THB 301 | 3 |
| 6. Book of Acts (I & II) - BIB 201-C (Series) | 3 |
| 7. Book of Revelation (I & II) - BIB 206-A (Series) | 3 |
| 8. General Prophecy: Past, Present, and Future - BIB 206-B (Series) | 3 |
| 9. Biblical Prayers (I & II) - BIB 208 | 3 |
| 10. The Holy Spirit - BIB 209 | 3 |

Second Year

(30 Credits)

29 Credits

- | | |
|--|---|
| 1. Doctrine of the Scriptures - THB 305 | 3 |
| 2. Doctrines: Bible Beliefs - THB 309 | 3 |
| 3. Old Testament Survey II - THB 302 | 3 |
| 4. The Lordship of Jesus Christ and
His New Testament Church - BIB 205-B (Series) | 4 |
| 5. The Christian Family - BIB 210 | 3 |
| 6. Divine Healing and Miracles - BIB 211 | 3 |
| 7. Christian Maturity - CEM 509 | 3 |
| 8. The Gifts of the Holy Spirit - THB 316 | 2 |
| 9. The Fruit of the Holy Spirit - THB 317 | 2 |
| 10. Christian Living (I - IV) - BIB 207 | 3 |

Student Project

1 Credit

* Student must complete a project for a course of their choice

LICENSING AND CREDENTIALING

NYC Full Gospel Theological Seminary is an ecclesiastical organization with full exemption as a Church and issues credentials for ministry purposes only. The license or ordination credentials are solely for Church use and are not endorsement for any secular occupation for Federal or State agencies. Licensing and credentialing is offered through the seminaries *National Association of Pastors, Counselors, and Churches*.

The credentials are issued in vocational disciplines such as:

- Christian Education
- Christian or Pastoral Counseling
- Evangelist / Missionary
- Pastor / Elders / Preacher

Credentials can be added to degrees earned through the seminary; however, for ordination one must have been enrolled in the undergraduate Bachelors program. Both seminary and licensing education requirements can be done simultaneously. Listed below are the ministerial credentials offered and their requirements.

Ministerial Credentials

Christian Worker

In addition to the 30 credits of seminary training, the student may receive the Christian Worker Document. They must undertake an additional 100 hours of Practical Work - under a supervisor of the NYCFGTS Association, and then be approved by the Associations Board for their credentials.

Certified Minister

Upon completing 60 credits of education in the Seminary, the Certified Ministers Credentials may be obtained. The students must undertake an additional 100 hours of Practical Work under a supervisor of the NYCFGTS Association, and be approved by the Associations Board for such. The Certified Minister Credentials can be in a Major of their choice, or the same as their Associate Diploma.

Licensed Minister

To be licensed as a Minister, the student must have undertaken 90 credits of Seminary Work. The student must also undertake an additional 150 hours of Practical Work - under a supervisor of NYC'S Association, take the course Ministerial Training, and be approved by the Associations Board for their license. 20 hrs of practical work will be deducted if completed in the undergrad program. The licensed Minister can be in a title of: *Pastor, Assistant Pastor, or Evangelist*.

Ordained Minister

Upon completing a Bachelors Degree (120 credits), one can apply for Ordination as an Ordained Minister. The students must have received the Bachelors Degree, have undertaken an additional 200 hours of Practical Work - under a Supervisor of NYCFGTS' Association - in their field of vocation, have taken the courses on Ministerial Training and Minister Requirements, and be approved by the Associations Board for their Ordination. Transfer students with a minimum of 90 credits must complete the additional 30 credits in the Bachelors program. After completing 10 credits out of the 30, the transfer student may be ordained early.

* For further information regarding Licensing and Credentialing with the Association, please call the Association at its current phone number.

DEPARTMENT OF PRACTICAL THEOLOGY

Seeing the need for comprehensive training in practical theology, the department has create three majors the student can choose from (Bible, Theology, or Pastoral Studies) while in pursuit of practical theology. The following major make available subjects that take into consideration the undergraduate objective and enable the student to advance and enter the mission work of the Church at a faster pace. All majors are required to take the General Requirements in Bible & Theology for the first two levels (see *Program and Degrees*) before beginning their major.

Bible Studies & Theology (Major)

Overview

This program is for all levels of study for personal enrichment and may be done for credit or audit. This major offers the student the opportunity to build a program towards a Biblical emphasis or a Theological emphasis, whichever they prefer. A little more than half of the credits are designated to setting a foundation of knowledge for either discipline, while the other half prepare the student for that discipline. Each subject is on a book of the bible and can be completed individually or collectively in a group study. One may earn a certificate in Biblical Studies, a Graduate Diploma and or a Bachelors Degree in Biblical Literature or Theology.

Course W 950 - Writing Skills, is a mandatory course for the program.

Requirements for Graduate Diploma (30 Credits)

18 Credits

- | | |
|---|---|
| 1. Old Testament History I - BIB 102 (Series) | 4 |
| 2. Minor Prophets - BIB 106 (Series) | 6 |
| 3. Christian Family - BIB 210 (Series) | 4 |
| 4. Gospel of John and John's Epistles - BIB 201-C and BIB 203-B | 4 |

Electives 13 Credits

The student selects 13 additional credits from the following courses:

Bible

- | | |
|--|---|
| The Pentateuch - BIB 101 (Series) | 6 |
| Prison Epistles - BIB 204 (Series) | 3 |
| Pastoral Epistles - BIB 205 A (Series) | 3 |
| Church Epistle Series - BIB 202 (Series) | 5 |
| Christian Epistle - BIB 203 (Series) | 6 |
| Hebrew Law (I - III) - BIB107 | 4 |
| Book of Daniel - BIB 105 or another Major Prophet | 3 |
| Theology of the Holy Spirit - THB 306 | 3 |
| Introduction to Apologetics - THB 308 | 3 |
| Tri-Partition of Man: Body, Soul, & Spirit - THB 308 | 3 |
| Bible Overview - THB 311 (A) | 3 |
| Bible Overview - THB 311 (B) | 3 |
| Views of the Cults and the Occults - THB 313 | 3 |
| The Dark Night of the Soul - THB 314 | 3 |
| The Baptism of the Holy Spirit - THB 315 | 2 |

The following may be selected (Non-Bachelors Degree)

- | | |
|---|---|
| Synoptic Gospels - BIB 201 - A (Series) | 3 |
| World Religion Views - THB 312 | 3 |
| Old Testament History II - BIB 103 (Series) | 8 |

Requirements for a Bachelor's Degree (30 Credits)

18 Credits

- | | |
|--|---|
| 1. Messianic Prophecy - BIB 110 | 3 |
| 2. World Religion Views - THB 312 | 3 |
| 3. Poetical Books - BIB 104 (Series) | 3 |
| 4. Life of Paul - BIB 212 | 3 |
| 5. Divine Healing and Miracles - BIB 211 | 6 |

Electives

12 Credits

The student selects 12 additional credits from the following courses:

Bible

The Pentateuch - BIB 101 (Series)	6
Prison Epistles - BIB 204 (Series)	3
Pastoral Epistles - BIB 205 - A	3
Church Epistle Series - BIB 202 (Series)	5
Christian Epistle - BIB 203 (Series)	6
Hebrew Law (I - II) - BIB107	4
Book of Daniel - BIB 105 or other Major Prophet	3

Theology

Introduction to Apologetics - THB 308	3
Tri-Partition of Man: Body, Soul, & Spirit - THB 308	3
Bible Overview - THB 311 (A)	3
Bible Overview - THB 311 (B)	3
Views of the Cults and the Occults - THB 313	3
The Dark Night of the Soul - THB 314	3
The Baptism of the Holy Spirit - THB 315	2

Pastoral Theology Ministry Major

The following major make available subjects, which take into consideration the undergraduate objective and enable the student to advance and enter the mission work of the Church at a faster pace. All majors are required to take the General Requirements in Bible & Theology for the first two levels (*see Program and Degrees*) before beginning their major.

Overview

Students entering this program learn the fundamentals and practical work of a pastor, evangelist, and all individuals who are called to lead the flock of God. The program offers a Certificate in Christian Ministries in Pastoral Studies (Audited) Graduate Diploma and or a Bachelors Degree in Pastoral Theology Ministry.

Requirements for Graduate Diploma

(30 Credits)

	21 Credits
1. Pastoral Psychology and the Sheep - PTM 402	3
2. Pastoral Leadership - PTM 408	3
3. Pastoral Theology I - PTM 405	3
4. Homiletics: Doctrine of Preaching - PTM 403	3

- | | |
|--|---|
| 5. Pastoral Care - PTM 411 | 3 |
| 6. Pastoral Counseling - PTM 412 | 3 |
| 7. Tithes, Offerings, and Alms - PTM 415 | 3 |

Electives **6 Credits**

* Select 6 credits from BIB or THB courses

Practical Work **3 Credits**

* The Student must complete 20 hrs. of practical work

Requirements for a Bachelor's Degree **(30 Credits)**

29 Credits

- | | |
|---|---|
| 1. Pastoral Theology II - PTM 406 | 3 |
| 2. Church Government and Administration - PTM 407 | 3 |
| 3. Ministerial Ethics - PTM 409 | 3 |
| 4. Ministerial Service - PTM 416 | 3 |
| 5. The Minister, The Church, and The Law - PTM 410 | 3 |
| 6. Pastoral Supervision - PTM 413 | 3 |
| 7. The Church and the Community - PTM 418 | 3 |
| 8. Effective Church Worship - PTM 417 | 3 |
| 9. Hermeneutics - PTM 404 | 3 |
| 10. NYC Full Gospel Minister's Requirements - PTM 414 | 2 |

Student Project **1 Credit**

* Student must complete a project for a course of their choice

DEPARTMENT OF COUNSELING

The following major make available subjects that take into consideration the undergraduate objective and enable the student to advance and enter the mission work of the Church at a faster pace. All majors are required to take the General Requirements in Bible & Theology for the first two levels (*see Program and Degrees*) before beginning their major.

Christian Pastoral Counseling (Major)

Overview

Designed for those who are called to the office of Christian Counseling and Pastoral Care, this program offers the student basic counseling practices. It may advance further to pastoral counseling and students may earn a Certificate in Christian Ministries in Counseling (Audited), a Graduate Diploma and or degree in Christian Pastoral Counseling.

Requirements for Graduate Diploma (30 Credits)
22

Credits

Basic Christian Counseling - CPC 6013	3
Understanding People - CPC 602	3
Christian Counseling for People Helpers - CPC 603	10
Psychology of Counseling and Interviewing - CPC 605	3
Christian Psychology and Counseling - CPC 609	3

Electives 5 Credits

* Select 5 credits from BIB, THB, or PTM Courses

Practical Work 3 Credits

* The Student must complete 20hrs of practical work

Requirements for a Bachelor's Degree (30 Credits)

25 Credits

1. Case Studies in Christian Counseling - CPC 604	3
2. Office Policies and Procedures for Christian Counseling Offices - CPC 606	3
4. Supervision of Pastoral Care - CPC 607	3
5. Marriage and Family Counseling - CPC 608	3
6. Temperament Theory and Therapy - CPC 610	4
7. Ethics and Law in Christian Counseling - CPC 611	3
8. Compulsive and Addictive Behavior - CPC 612	3
9. Views of the Cults and the Occults -THB 313	3
10. NYC Full Gospel Minister's Requirements - PTM 414	2

Practical Work 3 Credits

* The Student must complete 20 hrs of practical work

Student Projects 2 Credits

* Student must complete a project for *two* courses of their choice

DEPARTMENT OF CHRISTIAN EDUCATION

The following major make available subjects that take into consideration the undergraduate objective and enable the student to advance and enter the mission work of the Church at a faster pace. All majors are required to take the General Requirements in Bible & Theology for the first two levels (*see Program and Degrees*) before beginning their major.

Christian Education Ministry (Major)

Overview

This program is designed for individuals who want to specialize in church education ministries and teaching techniques. The program enables the individual to lead church and bible study groups as well as direct church education. Completing the program, one may receive a Certificate in Christian Ministries in Education (Audited), a Graduate Diploma and or Degree in Christian Education.

Requirements for Graduate Diploma (30 Credits) 20 Credits

- | | |
|--|---|
| 1. Understanding Teaching - CEM 501 | 3 |
| 2. Teaching Techniques - CEM 502 | 3 |
| 3. Effective Church Leader - CEM 503 | 3 |
| 4. Church Education Ministries - CEM 504 | 3 |
| 5. Teaching All Ages: Preschool - CEM 505 (A) | 3 |
| 6. Teaching All Ages: Children - CEM 505 (B) | 3 |
| 7. NYC Full Gospel Minister's Requirements - PTM 414 | 2 |

Electives 6 Credits

* Select 6 credits from BIB, or THB, or CPC courses.

* Practical Work 3 Credits

The Student must complete 20 hrs of practical work.

Student Project 1 Credit

* Student must complete a project for a course of their choice.

Requirements for a Bachelor's Degree (30 Credits)

- | | |
|--|-------------------|
| | 22 Credits |
| 1. Teaching All Ages: Youth - CEM 505 (C) | 3 |
| 2. Teaching All Ages: Adults - CEM 505 (D) | 3 |
| 3. Understanding People: Human Development - CEM 506 | 3 |
| 4. World Missions - CEM 508 | 3 |
| 5. Church History - CEM 510 | 3 |
| 6. Urban Ministries - CEM 511 | 3 |
| 7. Christian Ethics - CEM 512 | 3 |
| 8. Introduction to Apologetics - THB 308 | 3 |

Electives 6 Credits

* Select 6 credits from BIB, or THB, or CPC courses

Practical Work 3 Credits

* The Student must complete 20 hrs of practical work

COURSE DESCRIPTIONS

Biblical Studies Courses (BIB)

Book Series

The courses below may be taken collectively as series or independently as a Bible Book Study. Some of the courses and or series are worked into the general requirements and program majors. Each course is an inductive Bible Study of each book of the Bible and is based on a full study of each bible book text. Studies consist of a workbook with questions. An essay and book survey is to be complete at the end of the study. Each study gives the student an entire background of the history, authorship, dates, and times and places surrounding the book. There is an emphasis on theological and spiritual truths, which are recorded as the student completes the Inductive study.

For example, in the Old Testament Series (BIB-101) The Pentateuch, a complete study of the first five books of Moses called The Law are examined. The student reads each Bible text in the group and completes written question and assignments per book. They also write a book survey or topical paper titled: The Law or the Pentateuch. The Seminary provides the student with a guide (form) to draft their Bible book surveys. The student is required to have at their disposal various commentaries or other resources to complete their assignments. The Seminary will provide a list of such resource material.

Old Testament Literature:

BIB 101 (Series) The Pentateuch (6)

BIB 101-A Book of Genesis (2)
BIB 101-B Book of Exodus (2)
BIB 101-C Books of Numbers and
Deuteronomy (2)

BIB 103 (Series) – OT History II (8)

BIB 103-A I & II Samuel (2)
BIB 103-B The Book of I & II Kings
and I & II Chronicles (3)
BIB 103-C The Books of Ezra,
Nehemiah and Esther (3)

BIB 102 (Series) OT History I (4)

BIB 102-A Joshua and Promise Land (2)
BIB 102-B Books of Judges & Ruth (2)

BIB 104 (Series) - Poetical Books (6)

BIB 104-A Book of Job (2)
BIB 104-B Study of Psalms (3)
BIB 104-C Study of Proverbs, (1)
Ecclesiastes, Song of Solomon

BIB 105 (Series) Major Prophets

BIB105-A Book of Isaiah (3)
BIB105-B Jeremiah-Lamentations (3)
BIB105-C Book of Ezekiel (3)
BIB105-D Book of Daniel (3)

BIB 107- Hebrew Law: I - III (4)

BIB 109 – Mosaic Tabernacle (3)

BIB 106 (Series) Minor Prophets (6)

BIB106-A Pre-Exile Prophets (3)
BIB106-B Post-Exile Prophets (3)

BIB 108 - The Life Of David: I - III (3)

BIB 110 - Messianic Prophecy (3)

New Testament Literature:

BIB 201 (Series) - NT History I

BIB 201-A Synoptic Gospels (3)
BIB 201-B Gospel of John (2)
BIB 201-C Book of Acts 1-2 (3)

BIB 203 - Christian Epistles (6)

BIB 203-A Epistle of James (1)
BIB 203-B Epistles of John (1) and
The Book of Jude (1)
BIB 203-C I & II Peter, Hebrews (3)

BIB 205 - Pastoral Epistles

BIB 205-A I & II Timothy and Titus (3)
BIB 205-B The Lordship of
Jesus Christ and His NT Church (4)

BIB 207- Christian Living: I - IV (3)

BIB 209 The Holy Spirit (3)

BIB 211- Healing and Miracles (3)

BIB 202 (Series) - Church Epistles (5)

BIB 202-A Epistle of Romans (2)
BIB 202-B I-II Corinthians (2)
BIB 202-C Galatians (1)

BIB 204 (Series) - Prison Epistles (3)

BIB 204-A Book of Ephesians (1)
BIB 204-B Philippians, Colossians and
Philemon (2)

BIB 206 - NT and Bible Prophecy

BIB 206-A The Book of Revelation (3)
BIB 206-B General Bible Prophecy:
Past, Present, and Future (3)

BIB 208 - Biblical Prayers: I & II (3)

BIB 210 - Christian Family: I - IV (4)

BIB 212 - The Life Of Paul (3)

Biblical Studies General Courses

BIB 104 - Poetical Books (Series) - 4 Credits

The concept of worship, praise, thanksgiving, prayer, songs of joy, are all part of the Poetic Literature of Job, The Psalms, Proverbs, Ecclesiastes and Song of Solomon. Its inherent spiritual literature remains as dear to all Christians and Jews alike - till this present day. Students begin to explore their spiritual insight through the Psalms and Wisdom of this course as it reflects life for ministry and personal enrichment.

BIB 107 - Hebrew Law (I - III) - 4 Credits

Study I – A thorough study of the types and shadows in the Jewish laws and the Tabernacle.

Study II – Study of the Offerings, and Yearly Feasts of Israel with chart and clear New Testament application.

Study III – Study of the glorious Priesthood of all believers shown through a study of the priests and Levites of Israel.

BIB 108 - The Life Of David (I & II) - 3 Credits

Study I – Covers the early life of David as shepherd and psalmist and his rise to the thrown of Israel; also shows the instances in which he wrote many of his psalms.

Study II – Covers David's life and ministry as King of Israel and the high point of spirituality achieved during his reign; application to the believer's life is made throughout the study.

BIB 109 – The Mosaic Tabernacle - 3 Credits

While the Old Testament presents many shadows, types, illustrations and principals of salvation and the Messiah, few are as detailed like the study of the Tabernacle of Moses. The course begins with God's command to Moses to build the tabernacle, its workers, its materials and the furnishing of the house of the Lord. It examines the priesthood and duties of the Levite's in the sanctuary. Special attention is given to the typologies of each part of the tabernacle as it signifies Jesus Christ our Lord.

BIB 110 – Messianic Prophecy - 3 Credits

Beginning with the Pentateuch and working through the Old Testament to the Minor prophets, the course identifies the Messianic prophesies with their meaning and development of God's plan. The student gains understanding of God's process of bringing he Messiah to earth through the nation of Israel and has better knowledge to witness the saving power of Christ in modern times.

BIB 201 (A) - Synoptic Gospels (I – II) - 3 Credits

Study I – A study of Matthew, Mark, and Luke, providing a chronology of the ministry of Christ up to the Passion Week.

Study II – A detailed account of the final week of Christ’s ministry as described by the Gospel authors, with similarities and common themes.

BIB 205 (B) - The Lordship of Jesus Christ and His NT Church (2 Parts) - 4 Credits

Part I - “The Lordship of Jesus Christ” covers the life and ministry of the Lord with the historical, present and future manifestations as well as our relationship with Jesus our Lord and King.

Part II - “His New Testament Church” covers what the Lord had begun and what He imparted to His Apostles to continue. Part II consists of 12 topics - ranging from church conception, to witnessing, church services, leadership, sacraments and ordinances.

BIB 206 (C) - General Bible Prophecy - 3 Credits

The study covers the Rapture, Tribulation, Armageddon, The Return of Jesus Christ, and the Millennium. It is a good companion study to the books of Revelation and Daniel.

BIB 207 – Christian Living (I – IV) - 3 Credits

The course series begins with an introduction of Salvation, Water Baptism, Prayer, and other basic topics for new believers.

Study I - Deals with discouragement, doubt, guilt, and discipleship.

Study II - Covers tithing, commitment to the local Church, love of the brethren, respecting church leadership, obedience and prayer.

Study III - Covers topics of continual growth in Jesus Christ, who we are in Jesus Christ, our victory, spiritual warfare, the will of God, and others.

Study IV - Covers adding to our faith, growing in Jesus Christ and in fellowship with the Lord, and the rewards of spiritual growth.

BIB 208 – Biblical Prayers (I – II) - 3 Credits

Study I - An in-depth study of spiritual principals, with Biblical examples for more effective prayer.

Study II - Covers how to pray more effectively with Biblical examples.

BIB 209 – The Holy Spirit - 3 Credits

An overall view of the work and ministry of the Holy Spirit in both the Old and New Testaments. Companion courses are listed in Gifts of the Holy Spirit and The Fruit of the Holy Spirit. (see *description under Theology Department*).

BIB 210 – The Christian Family (I – V) - 4 Credits

This five (5) Part study is a comprehensive course of the spiritual principals that relate to the foundation of the Family and Relationship. A Biblical course program that influences family transitions and helps aid the Christian worker to counsel the Family of God and teach Biblical Christian standards:

Study I - The Family Unit
Study II - Parents and Leaders
Study III – Husbands & Wives
Study IV - Wives & Mother
Study V – Sons and Daughters

BIB 211 – Divine Healing and Miracles - 3 Credits

A thorough course from a biblical standard explaining the scriptural basis of healing and miracles, with emphasis on faith and miracles as given by the Holy Spirit.

BIB 212 – The Life Of Paul the Apostle - 3 Credits

The course covers the life, the times, and the epistles of Paul the Apostle. The study covers the backdrop of the Greco-Roman and Jewish cultures in which Paul was raised. Combining this with the ministry of Paul throughout his life, we come to learn about this great man of God (Paul of Tarsus) - who Jesus choose to be the Apostle to the Gentiles. Included in the course is a brief analysis and introduction to each Pauline epistle and concepts of Pauline theology.

Theology & Bible Courses (THB)**THB 301 – Old Testament Survey I - 3 Credits**

A sweeping overview from Genesis to Esther, beginning with the creation through the early days of His chosen people. Topics include the patriarchs, Israel's trek to the Promised Land. Solomon's kingdom, the kingdom of Judah, and the exile.

THB 302 – Old Testament Survey II - 3 Credits

A sweeping overview from Job to Malachi. The message of the books of poetry and prophecy gives insight into God's dealing with His people. The ministry of the prophets in the Old Testament gives insight to us today. The chronological sequence of the history and the events of the prophets are well examined in this course.

THB 303 – New Testament Survey - 3 Credits

The course brings unity and chronological sequence to the New Testament study. It weaves the contents of the books around one central theme – the person of Christ. Divisions are the Synoptic Gospels, The Gospel of John, the Book of Acts, the Pauline Epistles, and Book of Revelation.

THB 304 – Doctrine of the Triune God - 3 Credits

The course covers the individuality of the Father, Son, and the Holy Spirit, and the biblical teaching of the Trinity. Topics include the character and work of God; the preexistence, incarnation, deity, death, resurrection, and return of Christ; and the personality and power of the Holy Spirit.

THB 305 – Doctrine Of the Scriptures - 3 Credits

The course covers You and Your Bible. The course presents the inspiration and authorship of the Bible, how it was preserved, why we believe it, how we deal with its problems and critics, the role of archeology, and ways to study the bible more effectively.

THB 306 – Theology of the Holy Spirit - 3 Credits

This is a complete study of the Holy Spirit as seen in the OT and NT. His Personality, Nature, Works and Administrations are viewed with the endowment and power He bestows upon believers with emphasis on the Anointing and Gifts He gives the Church.

THB 307 – Theology of Prayer Dynamics - 3 Credits

A complete study of the principals which make up Prayer, its roots in both the Old and New Testaments with examples of prayer that are given in the Holy Scriptures. Foundations are formed indicating that prayer is the key factor for Christian life.

THB 308 – Introduction to Apologetics - 3 Credits

A step by step survey of the evidence that God exists and that the Holy Word, the miracles, and vision of the Bible are all true. The course is a ready defense for the Faith of Christianity with the biblical fact that God Is true.

THB 309 – Doctrines (Biblical Beliefs) - 3 Credits

Presents foundational Bible doctrines in a popular, easy-to-understand format. Topics covered in the course are creation and the fall of man, faith, and regeneration, justification and adoption, prayer and worship, angels, Satan, the resurrection and judgement, and the Church.

THB 310 – TRI-PARTITION OF MAN (BODY, SOUL and SPIRIT) 3 Credits

The study of man in his three dimension creation, his body, his soul (the mind), and his spirit. How these are foundational as they imply the mystery of God in His creation of Man as they are typologies of heavenly inspiration.

THB 311 (A & B) Bible Overview - 3 Credits of Each

(A) The history, development, background of the Old Testament with significant outline of the important issues in each book.

(B) The history, development, background of the New Testament with significant outline of the important issues in each book.

THB 312 – World Religion Views - 3 Credits

A survey of the eight major non-biblical religions of the world: Islam, Hinduism, Naturalism (Secular Humanism), Buddhism, Confucianism, and Shintoism, New Age Movement, the Jehovah's Witness, Christian Science and the Mormon world views. The course ends with a survey of Judaism and Christianity and various encounters with Roman Catholicism, Protestantism and Eastern Orthodoxy.

THB 313 – Views of the Cults and the Occult - 3 Credits

The objective study and documentation of cults and the occult, how they altered the direction of sound Biblical Teaching. Facts are presented in an objective, scholarly manner. An Overview of what God's Word says about false teachers and false prophets are given based on II Peter 1, 2 and 3rd John and the Book of Jude. In conjunction with the study of the Cults - a clear understanding of the Biblical truths on God the Father, Jesus Christ the Son, the Holy Spirit in, Redemption, Salvation are presented .

THB 314 – The Dark Night Of The Soul - 3 Credits

A study of the human soul in its transition and encounters with life and its trials. The course is a definite need for Counselors and Pastors who need deep understanding of depression, both emotionally and spiritually to help others in recovery, as well as combating spiritual darkness from evil.

THB 315 – The Baptism of the Holy Spirit - 2 Credits

Is the Baptism of the Holy Spirit a Christian doctrine for all believers to have? What is the Baptism? How can one receive it?, and What does it mean to a believer's life? Topics such as these and others, are studied in this brief course.

THB 316 – The Gifts of the Holy Spirit - 2 Credits

The course covers in detail the Spiritual Gifts as recorded in I Corinthians, chapter 12-14. It details each Gift, its purpose in past Church history, and in modern Church today.

THB 317 – The Fruit of the Holy Spirit - 2 Credits

This course explains in detail the Fruit of the Spirit according to Galatians 5:22, 23. It uses everyday applications to help believers experience fruit in their lives, and to extend that fruit as bearers of Christ Himself to the world.

Pastoral Theology Ministry (PTM)

PTM 401 – How To Study The Bible Effectively - 3 Credits

A complete examination of the methods used for effective Bible study in four major aspects: Word Studies, Inductive Book Studies, Topical Studies, and Character Studies. This furthers the bible student to understand the process of inquiry, scrutiny, investigation, observation, interpretation, correlation and application of the Bible.

PTM 402 – Pastoral Psychology and the Sheep - 3 Credits

Various concepts of how the Pastor regards his congregation (The sheep of God), and how the congregation regards and relates to its Pastor are researched. The course continues on the Biblical aspects of the Shepherd and their flock (The Sheep of God's Pasture), a Biblical investigation.

PTM 403 – Homiletics (Doctrine Of Preaching) - 3 Credits

The art of preparing and delivering a sermon are studied with focus on the structure, the Biblical concept and the application to the sermon. Consideration on how the sermon addresses its audience and the effective response it has are also considered.

PTM 404 – Hermeneutics Intro (Interpretation) - 3 Credits

The principals of law which govern proper interpretation of the Scriptures. The course examines the: Historical facts, Poetry, Prose, and Prophecy. Various figures of speech - simile, metaphors, allegory, irony, analogy, personification and hyperbole are also considered for the correct hermeneutic.

PTM 405 & 406 – PASTORAL THEOLOGY (I & II) - 3 Credits each

(Part I - 405) An introduction to the theology model of ministry and the role of the Pastor and his relationship to the Lord, his family, the Church, and denomination. The course explains the multiplicity of areas in which the Pastor has to be prepared to lead the flock of God in a professional and Christian manner.

(Part II - 406) This course continues from PTM405 and addresses the role of the Pastor and his relationship with God. Other areas of consideration are: issues of Church counseling, Finances, Church growth, Parliamentary law, the Church and its Board.

PTM 407 – Church Government and Administrations - 3 Credits

An examination of the different forms of Church government: the role of the Pastor, Deacons, Elders, and Trustees. Factors that determine the different departments, committees, auxiliaries, and their place in the organization of the local Church.

PTM 408 – Pastoral Leadership - 3 Credits

The course examines how important it is for Church leaders to become effective in their ministry. How we can draw scriptural advice in times of spiritual leadership. The course continues with issues of personal life, prayer, family, friends, devotional and worship.

PTM 409 – Ministerial Ethics - 3 Credits

The course is designed to teach the principals of ethics surrounding the Minister of God. Topics include: Integrity, Trust, Reliability, Keeping appointments, and Confidentiality. The course examines three areas of ethical life of the minister: home, church and community.

PTM 410 – The Minister, the Church and the Law - 3 Credits

An examination of the structure of the Church as a non-profit 501-C3 organization. The structure of its Constitution and By-Laws as required by State and Governing agencies. Issues of Pastor and Church laws under the Federal agency with regard to finances, tax, and other legal law that may influence the Church group are studied.

PTM 411 – Pastoral Care - 3 Credits

This course helps students better understand how Pastors can provide care to their congregation even under adverse circumstances. Areas that are dealt with are: Visitation ministry, Lay ministering, Helping the community and its Elderly, Homeless, Caring for the Welfare of Children and Families, The Art of listening, Helping others to care for one another.

PTM 412 – Pastoral Counseling - 3 Credits

Insight is given to the Minister who is called upon to counsel in the local Church .The use of spiritual resources for counsel when combined with wisdom from the Holy Spirit, helps the Pastor reach people's needs. Areas such as protecting confidentiality, referring counselees to other professionals, utilizing spiritual resources, along with issues of personal and family counseling are studied.

PTM 413 – Pastoral Supervision - 3 Credits

In modern times, the Ministry has become one which accountability and creditability is most important. This course introduces the various aspects of Pastoral and Clinical supervision by Clergy. It describes: Reporting, Understanding personal strengths and weaknesses, purpose of clergy supervisors, Making progress reports, and keeping Pastoral Journals of ministry activities.

PTM 414 – NYC FULL GOSPEL MINISTER REQUIREMENTS - 2 Credits

The course explains the requirements for candidates who seek credentials with NYC Full Gospel Theological Seminary. It also discusses the opportunity made to its members and how ministry may grow by our continued fellowship with one another.

PTM 415 – Tithes, Offerings, and Alms - 3 Credits

A survey of the Biblical truth of giving, with supporting illustration from the Old and New Testaments. Three areas of concern: The Concept of the Tithe; The Offerings; and Alms. Also, investigation is given to the Tithe and Offerings in modern day Church and its effectiveness in ministry today.

PTM 416 – Ministerial Services - 3 Credits

A complete text and course for ministers called to perform marriage ceremonies, funeral services, baptism services, dedication of children and church ministry departments, and installation of officers in the local church

PTM 417 – Effective Church Worship - 3 Credits

An introduction course for worship leaders. The course focuses on three important elements in the Church. It provides a historical overview of music and worship, a biblical foundation for both, and practical instruction on how to renew both within the local church.

PTM 418 – THE Church And The Community - 3 Credits

The course examines many ways the local Church can demonstrate the love of God in their community. It helps train workers to become a net-work force in the community, establishing working relationships with other churches, as they reach out to the unsaved, with the Gospel of Christ.

Christian Education Ministry (CEM)**CEM 501 – Understanding Teaching - 3 Credits**

A biblical understanding of teaching brings appreciation for this spiritual gift. The course empowers the Christian with the Holy Spirit, insight into God's Word, sharp communication skills, and accurate interaction with students. The "Why" and "How" of (teaching methods and principals) are presented.

CEM 502 – Teaching Techniques - 3 Credits

A companion study to Understanding Teaching. The course focuses on the philosophical basis of methodology, insight from current research, an overview of classroom usage, and principals of selection for specific purposes and audiences. It includes teacher lesson plans, student evaluations, presentations, an application of teaching materials

CEM 503 – Effective Church Leadership - 3 Credits

The course investigates effective and efficient church leadership in modern ways. Decision making is most important for the spiritual and functional church today. The course looks at different types of leaders and their effectiveness.

CEM 504 – Church Educational Ministries - 3 Credits

This course provides a panorama of educational ministries in the local Church: Sunday School, Home Bible Studies, Summer Bible School Ministries, Retreats, and Camp Meetings, Adult Education, Youth and Club programs, Children's Church, and Mission Schools. It presents each program's strengths, purpose, structure and resources.

CEM 505 – Teaching All Ages (I-IV) - 3 Credits Each

This program is designed for Church Teachers who desire a full in-depth understanding, as well as having confidence teaching all age groups. Each course may be taken individually to meet the required level the student would like to achieve.

(I) Teaching Pre-schoolers: The tender and critical years before schooling (ages 2-5) are cherished times in the life of the Church. The course discusses physical, emotional, and intellectual characteristics in addition to spiritual and moral concerns.

(II) Teaching Children: The course uses the Frankena model to form building blocks for ministry to children in grades (1-6). The spiritual gift of teaching for today's children incorporates current learning concepts, understanding of learning styles, cross-cultural implications for curriculum and nurturing evangelism effort.

(III) Teaching Youth: The challenge to teach today's teens begins with understanding them as learners. The course defines the climate for learning, developmental characteristics of teens, the current youth culture, and critical issues in youth ministry.

(IV) Teaching Adults: This course is designed to provide in-depth training for those who are teaching the Bible to adults. Course sessions answer the following: Why is it important to teach adults? What are the characteristics of adults at various stages of life? How do adults learn and how should they be taught? What are the key principals for organizing and growing adult Sunday School classes?

CEM 506 – Understanding People /Human Development - 3 Credits

The course is intended to help all Bible Teachers, Ministers and Evangelists to better understand human behavior by a rigorous study of the developmental issues of people. It supports the Christian worker and enhances ministry skills to work with people more effectively.

CEM 507 – Personal Evangelism - 3 Credits

The course is intended to help individuals to develop techniques in living and sharing the Gospel of Salvation, in an every day experience with others. Some topics are: Leading others to make a decision for Christ, Team efforts, Visitation, Discipline new believers, and importance of Prayer.

CEM 508 – World Missions - 3 Credits

A survey of missions with emphasis on present worldwide scene. It covers the biblical basis of missions, how all believers can get involved, and how God is working in the world.

CEM 509 – Christian Maturity - 3 Credits

The course will outline spiritual growth principals - growing toward Christ-likeness, which motivate believers to serve and mature in the Lord. It exposes the best biblical thought on how to grow spiritually and live for Christ.

CEM 510 – Church History - 3 Credits

A basic introduction course to the subject. The course covers the major periods of church history, Ancient Church, Medieval Church, Reformation Church, and Modern Church. It is designed to give Christians an overview of their spiritual heritage.

CEM 511 – Urban Ministries - 3 Credits

The course covers various ministry outreach services to the local community. Topical overview of the: Homeless and the Poor ministry, Prison ministry, Hospital ministry, Counseling ministry, Ministry of the Elderly, and other topics are studied.

CEM 512 – Christian Ethics - 3 Credits

Christian ethics in a postmodern world examines critical questions such as abortion, euthanasia, bioethics, human sexuality, politics, war, capital punishment, race, the arts, and the environment, from a biblical viewpoint.

CEM 513 – NYC Full Gospel Minister Training Course - 2 Credits

This course has been designed by Dr. Frank Garofalo, and the Ministerial Association - to help new Ministers or candidates to be better equipped as they enter service of the Lord Jesus Christ. Moreover, they are personal life experiences with teachings and real life situations Dr. Garofalo has had in the Ministry.

Christian Pastoral Counseling (CPC)

CPC 601 – Basic Biblical Counseling - 3 Credits

This course introduces the student to the precepts of counseling others by the use of scriptural principals for everyday living.

CPC 602 – Understanding People (Deep Longings for Relationships) - 3 Credits

Every attempt to help people must first begin by understanding people. This course covers the biblical principals of relationships and forming mature concepts of others.

CPC 603 – Comprehensive Christian Counseling For People Helpers - 10 Credits

The course covers an overview of lay counseling, and professional counseling from Christian perspectives. It begins with the How and Why in counseling and the important and various aspects employed in the practice.

It covers four major categories plus additional issues in the ministry of Christian counseling:

1. Personal Issues (Inner problems)
2. Inter-personal Issues (Relationships)
3. Developmental Issues (Counseling all ages)
4. Marriage And Family Issues
5. And Issues of: Sex, Homosexuality, Alcoholism, Substance Abuse, HIV issues, Vocation and Financial issues.

CPC 604 – Case Studies in Christian Counseling - 3 Credits

To understand counseling, and the strategies in the therapeutic process, one must have insight in actual case studies. The course covers various cases with clients, and how the counseling format is done, with session-by-session interviews.

CPC 605 – The Psychology of Counseling and Interviewing - 3 Credits

Introduction to the principals of taking information, recording information, preliminary diagnostics, forming a therapy, keeping records, client rights and confidentiality in the counseling ministry.

CPC 606 – Office Policy and Procedures For Christian Counseling - 3 Credits

The principals of conducting a ministry practice are introduced. Principals and procedures for pastoral counselors conducting counseling in their local area and under the Church are studied in regard to legal qualification and requirements. Record keeping, referrals, liability forms, patient release forms, and insurance requirements necessary for ministry are also studied.

CPC 607 – Supervision of Pastoral Care and Counseling - 3 Credits

The course covers the aspects of accountability to others in the pastoral care and counseling of clients. Documentation, administration, education, and practice under a senior pastoral supervisor are illustrated in the course.

CPC 608 – Marriage and Family Counseling - 3 Credits

The course covers a broad view of premarital issues, and extends to the honeymoon years to the mid years and golden years of marriage. It considers the structure of the family and counseling theories with emphases on the blended family today. A companion course is The Christian Family I – V under B-200 series.

CPC 609 – Christian Psychology (I & II) - 4 Credits

General and basic psychology - the study of trends, history, personality, behavior, social trends, development theories, issues of mental disorders, and psychology of counseling are studied.

CPC 610 – Temperament and Theory and Therapy - 4 Credits

The concept of the personality in the human temperament and the therapeutic methods of counseling the temperament personality, their strengths and their weaknesses form a system for therapeutic counseling.

CPC 611 – Ethics and Law in Christian Counseling - 3 Credits

The course addresses the responsibility of Christian Counselor ethics with their peers, clients and other professionals, respecting individual rights, and integrity of the ministry. It also introduces legal rights and obligations according to legal law governing Christians who counsel.

CPC 612 – Compulsive and Addictive Behavior - 3 Credits

This course introduces the characteristics of compulsive behavior, the personality of compulsive drives and various compulsive themes that influence addicts, their behavior, and rituals they follow. The study concludes with therapy counsel that can be given to clients.



MINISTERIAL BOARD OF DIRECTORS

The Seminary consists of a Ministerial Board of Directors made up of Licensed and Ordained Ministers, who are specialists in Ministry (Pastors, Evangelists, Missionaries, and Counselors/Teachers). The function of the board is to address applicants for certification processing, and to supervise the educational system of the Seminary.

Ministerial Board of Directors and Administration

- Rev. Frank A. Garofalo, Th.B., Th.M., Ph.D – President
- Rev. Anthony Cacciutto – Pastoral Supervisor/Vice President
- Rev. Gil M. Burgos, B.A. M.A. – Director of Education
- Rev. Angelina Okoli, Th.M., D.Min., – Adjunct Professor
- Rev. Claudette John, B.A., M.A., Th.M, D.Min – Adjunct Professor
- Rev. Frank A. Garofalo Jr., B.A. – Administration, Student Advisor, Registrar
- Rev. Sally Garofalo – Secretary

EDUCATIONAL FACULTY

The Seminary is a faith-based institution and has dedicated, qualified, as well as, Spirit-lead faculty, staff, and guest lecturers serving the Lord on behalf of the Seminary and its students. The faculty is also comprised of traditional and adjunct professors. Traditional faculties are instructors stationed at the main campus-training student's on a full time basis. Adjunct faculties are those who provided training for the students (or act as supervisors) correspondently from time to time. The seminary staff are made up of individuals who have quality experience in Christian education and facilitate in its governing.

Traditional Faculty

- ◆ Rev. Frank A. Garofalo Sr., Th.B., Th.M., Ph.D
- ◆ Rev. Gil M. Burgos, B.A., M.A.
- ◆ Rev. Gary Fusco, B.A.
- ◆ Rev. Anemaise Charles, Th.B., Th.M., Ph.D

Adjunct and Contributing Faculty

- ◆ Rev. Charles Eisenberg, Th.B, M.Min., D.Min - Adjunct, Correspondent Supervisor and Contributing faculty member.
- ◆ Rev. Mary Miles-Clark, BSW, MSW, Ph.D - Adjunct, Correspondent Supervisor, Contributing faculty member.

NYC FULL GOSPEL THEOLOGICAL SEMINARY
7077 LONE OAK BLVD. NAPLES, FL 34109
TEL/FAX (239) 596-8681



Application for Admissions (5 Pages)

Your admission to the seminary must be accompanied with your \$50.00 application fee for processing.

APPLICATIONS WILL NOT BE PROCESSED WITHOUT FEE PAYMENT.

You may send the application by US Postal Mail or Email (via attachment).

NAME: _____

ADDRESS: _____

TELEPHONE: Home _____ Cell _____

BEST TIME TO REACH YOU: (TIME and DAY) _____

Phone Number _____

YOUR E-MAIL ADDRESS: _____

GENDER: Male () Female ()

MARITAL STATUS: Single () Married () Divorced () Widower ()

DATE OF BIRTH: _____

TYPE OF ENROLLMENT:

- Credited Student ()
- Non-Credited/Audited Student ()

ARE YOU SEEKING CREDENTIALS WITH OUR SEMINARY ASSOCIATION?

Yes () No ()

WHAT CERTIFICATION CATEGORY ARE YOU SEEKING THE CREDENTIALS?

A. CERTIFIED MINISTER INTERN: ()

B. CERTIFIED MINISTER: () IF SPECIAL VOCATION - PLEASE SPECIFY:

C. LICENSED MINISTER:

- Christian Counseling ()
- Pastoral Ministry ()
- Youth Minister ()
- Christian Education ()
- Evangelist ()
- Worship Minister ()

D. ORDAINED MINISTER

- Pastoral Counselor ()
- Pastor ()
- Missionary ()

Other: _____

ARE YOU SEEKING BIBLE DIPLOMA? Yes () No ()

AWARD:

- A. Certificate ()
- B. Associate ()
- C. Bachelor ()
- D. Diploma ()
- E. Masters ()
- F. Doctorate ()

MAJOR:

- Bible & Theology ()
- Pastoral Theology ()
- Ministry ()
- Christian Education Ministries ()
- Christian Pastoral Counseling ()

DO YOU HAVE A HIGH SCHOOL DIPLOMA or GED? Yes () No ()

Date of Graduation _____

STUDIES HAVE YOU COMPLETED:

1. Associates Degree ()
2. Bachelors Degree ()
3. Masters Degree ()
4. Doctorate Degree ()

In what Major? _____

Do you have a Graduate Degree? Yes () No ()

In what Field?

How long have you been a Christian? _____

Do you belong to a local Church? Yes () No ()

Name of Church:

Pastor and Telephone number:

If no, please explain why:

Give a brief biography of your self: (use a separate sheet of paper)

Are you requesting Life Experience Credit?

Please give a brief history of such:

Are you requesting transfer credit from other Christian schools?
(Attach Transcript)

Are you requesting a discount as a Minister or Christian Leader?
(Please submit credentials)

Membership with NYC FULL GOSPEL Seminary (Pastoral Counselors, Ministers, and Churches) are entitled to a 15% discount on school tuition.

Members also receive the Quarterly Journal on Pastoral Care & Ministry, and their Membership Card with our Association.

ARE YOU REQUESTING MEMBERSHIP? Yes () or No ()

* PLEASE REMIT YOUR CHECK or MONEY ORDER FOR \$50.00 **ANNUAL DUES**

PLEASE SIGN AND DATE:

Date _____

NOTE: Please prepare the following materials for Registration into the Seminary:
(1) Two Photos ID's: Driver's License, Passport, School ID, or Government Card.
(2) Two letters of Recommendation - One from a Pastor, another from a Christian Church member, Church, or Ministry.

* Please attach your photo copies to this sheet with your application.

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Registration Form (3 Pages)

(Please **Print** Clearly) Registration \$50.00 Per Semester or \$150.00 Per Year

Student Name _____

Address _____

Date of Birth _____ Male () Female ()

Telephone No. _____ Cell No. _____

E-Mail Address _____ SSN _____

Marital Status: Single () Married () Divorced () Widower ()

Semester Year Enrollment _____ (Month & Year)

Program you are enrolling in: _____

What are you requesting?

Certificate () Diploma () Degree ()

Are you entering as an Non-Credit (Audit) Student?

Yes () No ()

List all Subjects by Subject Code Number, which you are enrolling for:

- _____
- _____
- _____
- _____

What method are you requesting to pay for your program:

Full Payment () Installment Payment, Monthly ()

I do understand that the Seminary administration charges an administration fee of \$8.50 per month for installment monthly payments, and agree to this.

Yes () No (), if No, please write why not?

- I do understand that there is a charge for correspondent mail which will be billed to me each time books or note, or other correspondence is sent to me via USA Postal mail
- I also understand that tuition cost does not include text books or NYC notes
- I do understand that one subject at a time is sent and completed by me in the correspondence program. When completed, the next subject is sent to me. Payments must be up to date in order for me to continue in the correspondent program
- I do agree to the Cost Estimate Evaluation, and have signed and had it notarized
Yes () No ()
- My registration fee of \$ 50.00 is enclosed for this semester

PLEASE SIGN AND DATE:

Date _____

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Financial Cost Estimate Evaluation Form (4 Pages)

STUDENT NAME _____

DATE _____

ADDRESS _____

Tel. No. _____ Cell No. _____

e-mail address: _____

Method of Payment:

Full Payment ()

Installment Payments ()

Program Entry Title _____

SEMESTER: Year/Date _____

1. Program Tuition cost \$ _____
2. Subject Tuition cost (No. of Subjects () Total Credits ())
 - \$45.00 - Undergraduate Credit Hour \$ _____
 - \$65.00 - Graduate Credit Hour \$ _____
 - Audit Non-Credit \$ _____
3. Transfer Credit Fee - Credit Transfer () at \$ _____ ea. _____ \$ _____
4. Supervision Fee Cost \$ _____
5. Certificate Fee \$ _____
6. Diploma Fee \$ _____
7. Degree Title and Fee \$ _____
8. Seminary Transcript Fee \$ _____
9. Textbook Cost \$ _____
10. Miscellaneous Charges \$ _____
11. Graduation Fee \$ _____
- * GRAND TOTAL CHARGES \$ _____**
13. 10% Discount on Tuition (If approved) \$ _____
- * NEW GRAND TOTAL (With discount) \$ _____**
14. Required 25% down payment on start \$ _____
15. Balance after down payment \$ _____
17. Monthly Payment Plan: \$ _____ is divided by number months (____)
for a Total of \$ _____ Per Month (plus \$8.50 Administration Fee) for a total of
\$ _____ for _____ Months.

PAYMENT SUMMARY FOR ENTRY TO SEMINARY:

1. 25% Down Payment \$ _____

2. Yearly Registration Fee \$ _____

NOTE: Textbook or Notes for the courses are additional to above

Approximate cost is \$ _____

TOTAL PAYMENT DUE AT REGISTRATION \$ _____

REFUND POLICY: A refund may be given as follows

- * With in 3 days from enrollment and prior to the first class a refund for tuition only of 100%
- * With in the first 10 days from start a refund on tuition of 90%
- * Day one of start to the 14th day a refund on tuition of 80%
- * The 14th day and up to the 21st day a refund on tuition of 70%

THERE IS NO REFUND FOR THE FOLLOWING

- * No refund for application or registration for any semester
- * No refund after the 21st day of registration for tuition
- * No refund for purchase of text books or seminary notes or materials

STUDENT AGREEMENT and APPROVAL BELOW

I _____ (PLEASE **PRINT** NAME) do agree to the financial cost estimate and contract and approve of the cost, and do hereby agree to enter into education, through NYC Full Gospel Theological Seminary programs as indicated in this estimate this proposal.

STUDENT SIGNATURE _____

DATE _____

NOTARY WITNESS:

Sworn to and subscribed before me this _____ day of _____, 20_____

My Commission Expires

Notary Signature and State